

NEENAH JOINT SCHOOL DISTRICT  
Board of Education

May 7, 2013

The meeting of the Board of Education was held in the Board room of the Administration Building on Tuesday, May 7, 2013.

President Scott Thompson called the meeting to order at 6:08 p.m. and ascertained that the meeting had been properly noticed on the District's web site and at each of the school buildings. Board members Jean Maurice Boyer, Betsy Ellenberger, Peter Kaul, Christopher Kunz, John Lehman, Jeff Spoehr, Michelle Swardenski, Scott Thompson, student representative Luke Nelessen, and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; Steve Dreger, Assistant District Administrator of Elementary Learning & Leadership; Paul Hauffe, Director of Business Services; and Jon Joch, Director of Revenue Enhancements & Business Services Support. The absences of Kirk Leeser and student representative Jessica Werhand were excused. Diane Haug was present as Board Secretary/Deputy Clerk.

OPEN FORUM

Tom Hanby, 706 E. Forest Avenue, Neenah, questioned the transparency of the District's bid process and suggested the Board raise the buyout amount for health insurance.

Kathie Kinnaman, 1748 Wendy Way, Neenah, reported on a successful sister school exchange with a town in the south of France and stated that people from our sister school will be coming to Neenah in October.

Madi Latta, 624 Millbrook Drive, Neenah, 10<sup>th</sup> grade student at Neenah High School, and her mother Christi Latta, shared their concerns with the lack of a basketball cheerleading squad and stated that they would like to start one at Neenah High School as early as next week.

President Thompson declared the open forum closed at 6:17 p.m.

DISTRICT ADMINISTRATOR/BOARD CONSIDERATION OF OPEN FORUM ISSUES

President Thompson thanked the Lattas for their comments. Dr. Pfeiffer suggested the family find out how many girls are interested in a cheerleading squad and let Mr. Strick know the interest.

Dr. Pfeiffer stated that the Finance and Personnel Committee would be discussing the concerns of Mr. Schoen regarding the bid process.

Dr. Pfeiffer stated that the Board has had conversations related to raising the buyout and is currently looking at a number of different factors related to insurance including implications of the Affordable Health Care Act and will continue to have conversations related to health care.

President Thompson thanked Kathie Kinnaman for her comments regarding the sister school.

REORGANIZATION OF THE BOARD AND ELECTION OF OFFICERS PER BOARD POLICY 0151.1

President Thompson announced that it would be necessary to elect Board of Education officers for the ensuing year per Board Policy 0151.1 as follows: President, Vice President, Clerk, Treasurer, and Secretary/Deputy Clerk. President Thompson stated that the election of each officer, to be conducted in a public meeting, may be by secret ballot or by roll call vote. It was decided the elections would be held by secret ballot. President Thompson appointed Vicky Holt as vote teller and Paul Hauffe as vote certifier.

President Thompson announced that nominations were open for the office of President. Mrs. Holt announced the following nomination for President: Scott Thompson. Motion was made by Peter Kaul and seconded by Jeff Spoehr to close the nomination for the office of President. Motion was made by John Lehman to approve Scott Thompson for the office of President. The motion was seconded by Betsy Ellenberger and carried by unanimous vote of acclamation.

President Thompson announced that nominations were open for the office of Vice President. Mrs. Holt announced the following nomination for Vice President: John Lehman. Motion was made by Peter Kaul and seconded by Jeff Spoehr to close the nomination for the office of Vice President. Motion was made by Christopher Kunz to unanimously approve John Lehman for the office of Vice President. The motion was seconded by Peter Kaul and carried by unanimous vote of acclamation.

President Thompson announced that nominations were open for the office of Clerk. Mrs. Holt announced the following nomination for Clerk: Jeff Spoehr. Motion was made by Scott Thompson to close the nomination and unanimously approve Jeff Spoehr for the office of Clerk. The motion was seconded by Peter Kaul and carried by unanimous vote of acclamation.

President Thompson announced that nominations were open for the office of Treasurer. Mrs. Holt announced the following nomination for Treasurer: Peter Kaul. Motion was made by Scott Thompson to close the nomination and unanimously approve Peter Kaul for the office of Treasurer. The motion was seconded by Jeff Spoehr and carried by unanimous vote of acclamation.

President Thompson announced that nominations were open for the office of Secretary/Deputy Clerk. Motion was made by John Lehman that Diane Haug, Administrative Assistant to the District Administrator, be declared Secretary/Deputy Clerk by acclamation. The motion was seconded by Scott Thompson and carried by unanimous vote.

APPROVAL OF MINUTES

Motion was made by Christopher Kunz and seconded by Peter Kaul to approve the minutes of the April 18, 2013 special meeting. The motion carried by a vote of six yes (Ellenberger, Kaul, Kunz, Lehman, Spoehr, Thompson) and two abstentions (Boyer, Swardenski).

Motion was made by Christopher Kunz and seconded by Peter Kaul to approve the minutes of the April 23, 2013 regular meeting. The motion carried by a vote of six yes (Ellenberger, Kaul, Kunz, Lehman, Spoehr, Swardenski) and two abstentions (Boyer, Thompson).

STUDENT COUNCIL REPORT

Luke Nelessen...

- invited everyone present to a band concert at Neenah High School tomorrow, May 8, and an orchestra concert on Tuesday, May 21, in Pickard Auditorium.
- invited everyone present to the NHS talent show this Friday at 7:00 p.m.
- reported that prom is this Saturday, May 11, with post-prom following.
- shared that Vintage held their 40<sup>th</sup> anniversary finale last Saturday.
- stated that AP testing has begun and will continue through next week.

DISTRICT ADMINISTRATOR'S REPORT

District Administrator Pfeiffer...

- recognized Jessica Werhand and approximately 40 other NHS high-performing students who were honored at a recent Rotary luncheon.
- recognized Allison Parker who was recently named one of the WIAA Scholar Athletes of the Year.
- congratulated Tom Berven on his 400<sup>th</sup> tennis match win.
- reminded everyone in attendance of the Employee of the Year reception to be held tomorrow, May 8, beginning at 3:45 p.m. at Bridgewood.
- introduced Clayton Principal Jackie Munoz-Ellmann who, along with Clayton staff members and parents, shared information related to the Clayton school goals and progress. (Betsy Ellenberger left the meeting at 6:35 p.m.)
- recognized that Jamie Graves and Sarah Klein, members of the Clayton leadership team, who were inducted into the Quarter Century Club last week.
- shared that she received word today from the Winneconne School District that the Luebke property will be detached from Winneconne and attached to the Neenah Joint School District per the DPI appeal.
- stated that the WKCE scores are now available and she will provide a copy of Neenah's scores to the Board.

OFFICIAL ACTION

Motion was made by Christopher Kunz to approve the items under Consent Agenda as follows: 1. Investment Report (Exhibit 5-A-13), 2. School Property Tax Report (Exhibit 5-B-13), 3. Employment of Personnel which includes a request for resignation of faculty (Maria Arndt, SLD teacher at Hoover School; and Sue Buss, Speech and Language Pathologist at Hoover School); a request for retirements including a request for Other Post Employment Benefits from support staff members (Jean Beatty, Educational Assistant/Undifferentiated at Clayton School; and Janet Radue, Educational Assistant, Undifferentiated at Neenah High

School); a recommendation of employment for an exempt staff member (Brian Matz, Activity Director at Neenah High School); a recommendation of employment of faculty (Sara Liesener, School Psychologist at Spring Road); and a recommendation of employment of support staff (Dean Olkowski, District Carpenter) (Exhibit 5-C-13), 4. Recommendation for Awarding Contracts to Teachers (Exhibit 5-D-13); and 5. Recommendation for Awarding Contracts to Administrators (Exhibit 5-E-13). The motion was seconded by Peter Kaul and carried by unanimous vote.

#### 2013-14 SCHOOL BUDGET DRAFT #1

Paul Hauffe, Director of Business Services, presented Draft #1 of the Neenah Joint School District 2013-14 Budget (Exhibit #5-F-13) and answered question of Board members. Discussion ensued regarding assumptions in the budget for salary increases, budgeting for pay-for-performance, amount built in for the contribution to OPEB, health insurance costs, technology allocation details (Chromebooks/textbooks), trends in enrollment, and whether to use fund balance for maintenance projects. Dr. Pfeiffer encouraged the Board members to attend the Finance and Personnel Committee meeting on May 21 at 4:30 where a financial forecasting model will be presented. Dr. Pfeiffer stated that the Board will receive updated data for our unfunded liability for OPEB at the June 4, 2013 meeting.

Betsy Ellenberger returned to the meeting at 7:44 p.m.

#### ANNOUNCEMENTS

Jean Maurice Boyer stated that he and Michelle Swardenski attended a recent WASB new member workshop.

Jean Maurice Boyer reported that he will be going to UW-Oshkosh with a group of gifted and talented fifth grade students next Monday where the students will be attending mini classes taught by professors.

It was decided that the Board will hold their annual retreat on Tuesday, July 30, from 12:00-4:00 p.m.

#### FUTURE AGENDA ITEMS

Technology Update/one-to-one devices  
NEOLA Board Policy Schedule  
Overview of Student Learning Data - June

#### ADJOURNMENT

President Thompson announced that it would be necessary to adjourn the regular meeting and to subsequently reconvene in closed session. Motion was made by John Lehman to adjourn and that the Board reconvene in closed session according to Wisconsin Statutes 19.85(1)(c)(f)(g) and 118.22 for the purpose of approval of minutes of the April 23, 2013 closed session meeting, discipline of specific students, discussion of specific personnel, potential litigation, and consideration of nonrenewal and reduction of teacher contracts. The motion was seconded by Peter Kaul and carried by unanimous vote. The meeting adjourned at 7:52 p.m.

CLOSED SESSION

The Board reconvened in closed session at 7:59 p.m. for the purpose of approval of minutes of the April 23, 2013 closed session meeting, discipline of specific students, discussion of specific personnel, potential litigation, and consideration of nonrenewal and reduction of teacher contracts.

ADJOURNMENT OF CLOSED SESSION

Motion to adjourn closed session and was made by Peter Kaul, seconded by Betsy Ellenberger, and carried by unanimous vote. The closed session adjourned at 9:50 p.m.

OPEN SESSION

President Thompson called the open session to order at 9:50 p.m. Board members Jean Maurice Boyer, Betsy Ellenberger, Peter Kaul, Christopher Kunz, John Lehman, Jeff Spoehr, Michelle Swardenski, Scott Thompson and the following administrators were present: Mary Pfeiffer, District Administrator; Victoria Holt, Assistant District Administrator of Human Resources & Central Services; and Steve Dreger, Assistant District Administrator of Learning & Leadership. The absence of Kirk Leeser was excused.

NONRENEWAL AND REDUCTION OF TEACHER CONTRACTS FOR THE 2013-14 SCHOOL YEAR

Motion was made by John Lehman to nonrenew the following teacher contracts for the 2013-14 school year: Amy Bires, 1.0 fte, Business Informational Technology; Caroleah Demski, .5 fte, English/Speech; Todd Brelage, 1.0 fte, Technology Engineering; Heather Larsen, 1.0 fte, Reading; Rocco Marchionda, 1.0 fte, Computers/Technology; Molly Baker, .9 fte, Art; and to reduce the contract of Maggie Weyenberg, Art, from 1.0 fte to .6 fte. The motion was seconded by Scott Thompson and carried by a vote of seven yes (Boyer, Ellenberger, Kunz, Lehman, Spoehr, Swardenski, Thompson) and one no (Kaul).

ADJOURNMENT

Motion to adjourn was made by Pete Kaul, seconded by Betsy Ellenberger, and carried by unanimous vote. The meeting adjourned at 9:56 p.m.

Diane Haug  
Board Secretary/Deputy Clerk

Jeff Spoehr  
Board Clerk